

ORWELL PARISH COUNCIL

MEETING OF THE PARISH COUNCIL

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
Elin Way, Meldreth SG8 6LT
(01763) 269928
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 15th June 2022 at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. Further arrangements are noted below in the item "Public Participation".

To members of the Council:

You are hereby summoned to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 15th June 2022 at 7.30 p.m. for the purpose of transacting the following business.

Clerk: *Judy Damant*

Date: 9th June 2022

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- 073/06/22** **To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
- 074/06/22** **Pecuniary Interests:** Councillors to disclose any Pecuniary Interests (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) in any item listed on the agenda. ((*Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012/1464*)).
- 075/06/22** **Public Participation:** If a member of the public wishes to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer this to be done by an email or letter with the script of their comments and questions being sent to the Clerk in advance of the meeting. A member of the public may alternatively make a verbal statement during this part of the meeting. Priority will be given to any such email or letter and it will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders. These consist of a limit of 15 minutes in total (which will apply to the total of both written and verbal contributions) and an individual limit of three minutes per item of either type.
- 076/06/22** **Minutes of the meetings held on 18th May 2022:**
- 077/06/22** **Cooption of a new Councillor:**
- 078/06/22** **Councillor Grimley and the new councillor to sign their Acceptance of Office:**
Councillors to sign the Acceptance of Office which will be witnessed and signed by the Proper Officer
- 079/06/22** **Responsibilities:**
Cllr to decide on what responsibilities they wish to be on.
- 080/06/22** **CCC Report: Circulated prior to the meeting**
- 081/06/22** **SCDC Report:**
- 082/06/22** **Matters Arising items for information, no actions can be taken:**
- 083/06//22** **Schedule of Events:**
Comments/updates

- 084/06/22 Planning:**
There have been no planning meetings.
- 085/06/22 HRH Queen Elizabeth II Platinum Jubilee Celebrations**
Update on the Jubilee celebrations
- 086/06/22 Neighbourhood Plan (NP):**
Update from Cllrs Gould and Grimley
Clerk has submitted the application to SCDC.
- 087/06/22 New Recreation Ground:**
Update
- 088/06/22 Existing Recreation Ground & Pavilion & MUGA:**
15 Minute Discussion
Update from Cllr Stone on the pavilion
Electrical charges, check smart meter (daily readings have taken place)
- 089/06/22 Chapel Orchard:**
Update
- 090/06/22 Glebe Field and Paddock – Purchase of land**
Decision on purchasing the land.
Decision on a fund raising campaign
- 091/06/22 Clunch Pit group of properties: (Clunch Pit, Quarry Lane, Glebe Field and Paddock).**
Decision on new fencing
Memorandum of Understanding (MoU) between OPC and CPMT
An MoU is a nonbinding agreement that states each party's intentions to take action, conduct a business transaction, or form a new partnership.
- 092/06/22 Youth Club Worker:**
Update on employment of Youth Worker and what is to happen with any surplus funds.
- 093/06/22 Environment Working Group:**
Update by Cllr Gould.
Cost of tree planting ceremony.
- 094/06/22 Financial Report:**
Report for June
- 095/06/22 Financial Matters:**
1. Financial Statements for June 2022
2. Payments and Additional payments for June 2022 (*Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.*
Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA); Parish Council Act (PCA); Highways Act (HA))

PAYMENTS FOR AUTHORISATION –ORWELL PARISH COUNCIL MEETING 15th June 2022

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for May 2022	LGA 1972 s112
Drax Power			Street light energy April 2022	PCA 1957 s3
E-On	£317.63		Pavilion electricity	LGA 1972 s143
J Damant	£		Expenses	LGA 1972 s112
Meldreth Parish Council	£100.00	0	Contribution towards office expenses May 2022	LGA 1972 S113
Buchans Landscapes				
Cambridge Water	£80.95	0	Water for pavilion	LGA 1972 s133
N Chambers	????		Expenses for Jubilee	S137

3. Cllr Chambers has submitted his information to Lloyds, awaiting confirmation as a signatory. S137 - £8.41 per elector (918) so total amount that can be spent under this power is £7,729.56

096/06/22 Internal Audit: Signing off the Audit

CAPALC as the internal auditor have to sign off first, once this has been done it goes to Council then it is submitted to the External Auditor.

097/06/22 Clerk's Report:

- Defibrillator: update.
- Repairs to play equipment/benches in the recreation ground: Clerk is still trying to find someone to repair the bench, paving stones around the pavilion and pavilion car park.
- Tree Survey
- Parish/Cabinet Liaison Meeting, scheduled for Monday, 27 June 2022 at 18:00. You may book on yourself, however if you want to put a question forward this has to be submitted to SCDC by Friday the 17th June. The item raised needs to be agreed by the full council at this meeting.
- TMC (Traffic Management Centre) and Streetworks actively use one.network to monitor and coordinate the network for Cambridgeshire. You can follow this link to book on for the next training session on 30th June [Councillor Training](#) .

098/06/22 CCC Transport Strategy Stakeholder Engagement Survey:

Does the Parish Council wish to respond as a council or to do at a later date as individuals?

099/06/22 Millennium Beacon:

Chairman and Vice Chairman have looked over the documentation and are in agreement that the document is fit for purpose. Councillor to agree that the Chairman can now sign it, it will then be submitted to SCDC. Clerk is trying to find out how much a beacon would cost to replace it, so that it can be insured.

100/06/22 IT Support:

Update.

101/06/22 Annual Meeting of the Parish (village meeting)

Update on items raised – football pitch, recreation ground, MUGA

102/06/22 Councillors' Reports:

103/06/22 Agenda items for the next meeting: Policies to be reviewed in July along with Standing Orders; Financial Regulations, CCTV