

**ORWELL PARISH COUNCIL
MEETING OF THE ANNUAL PARISH COUNCIL**

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 20th October 2021 at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

To members of the Council:

You are hereby summoned to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 20th October 7.30 p.m. for the purpose of transacting the following business.

Clerk: Judy Damant

Date: 14th October 2021

Guest Speaker: Mrs Polly Ingham-Watts, General Manager Wimpole Hall

- 154/10/21** **To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
- 155/10/21** **Councillors to disclose any Pecuniary Interests:** (*disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar*) listed on the Agenda:
- 156/10/21** **Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 157/10/21** **Minutes of the meetings held on 15th September 2021:**
- 158/10/21** **Wimpole Hall: Introduction by Polly Ingham-Watts.**
- 159/10/21** **CCC Report: Circulated prior to the meeting**
- 160/10/21** **SCDC Report:**
- 161/10/21** **Planning: (*Planning Committee Only*)**
- 162/10/21** **Proposal for a New Town in South Cambridgeshire (Thakeham):**
Update from Cllr Stone and/or Cllr Chambers.
- 163/10/21** **Neighbourhood Plan (NP):**
Update from Cllrs Gould and Grimley
- 164/10/21** **East West Rail (EWR)**
Update
- 165/10/21** **Ox Cam:**
Update

- 166/10/21 Overgrown Foliage:**
Agreement on procedure with writing to residents who have overgrown foliage on footways and footpaths.
- 167/10/21 New Recreation Ground:**
Update from Cllr Bunnett
Proposed Survey
The weeds have been cut as of 12th October, they will also spray and do another cut later.
- 168/10/21 Recreation Ground & Pavilion:**
Update from Cllr Stone. Decision on appointment of contractor to carry out works.
Pavilion has now had all the electrics checked and upgraded to the survey's specification.
Light in the Women's toilet has been repaired.
- 169/10/21 Clunch Pit Management Trust (CPMT)**
Update from Cllr Murray Brown.
Report from Cllr Bunnett.
- 170/10/21 Village Hall Carpark**
Update from Cllr Chambers
- 171/10/21 Chapel Orchard:**
Update (report from Cllr Morris-Lowe)
Update from Cllr Bunnett with regards to the lease.
- 172/10/21 Local Highways Initiative (LHI) Project:**
Update from Cllr Tabor.
- 173/10/21 Environment Working Group:**
Terms of Reference to be agreed by the full council.
- 174/10/21 Climate Emergency:**
- 175/10/21 Financial Matters:**
1. Financial Statements for October 2021
2. Payments and Additional payments for October (Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.
Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA) Parish Council Act

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	confidential	0	Employees payments for October 2021	LGA 1972 s112
Haven Power (now Drax)	£42.63	£2.04	A/C In Credit and will be used against this invoice (September 21)	PCA 1957 s3
E-On			Pavilion electricity (Not received yet but it is a DD payment)	LGA 1972 s143
Wave	£72.47	0	Pavilion sewage charge Dec 20-June 2021	LGA 1972 s143
PKF Littlejohn LLP	£480.00	£80.00	External Audit 20/21	LGA 1972 s112
Richard Burns	£253.00	0	Pavilion electrical inspection and work	LGA 1972 s143
J Damant	£		Expenses	LGA 1972 s112
Meldreth Parish Council	£100.00	0	Contribution towards office expenses October 21	LGA 1972 S113
Buchans	£858.67	£143.10	Grounds mtce and hedges September 2021	OSA 1906 s9/10
Safetysigns4less	£19.98	£3.33	Dog fouling signs for recreation ground	LGA 1972 s144
UK Safety	£106.80	£	Pat testing for pavilion	LGA 1972 s144

- 176/10/21 Clerk's Report;**
SCDC have given permission for some wild flowers to be planted on the grass corner at Meadowcroft Way. Mrs Liz Williams has agreed to sow the seed from her own supply and will maintain the area.
Clerk has booked onto some courses over the next couple of months, these are mostly via zoom and have no cost attached to them. Some are being organised by SCDC and concerns flooding issues.
One course being held by ACAS is for HR training, cost is £175.00, may be of help to the clerk.
Concern with rats at Lordship Close, clerk has informed the concerned person to contact SCDC in the first instant.
Clerk has written to the football team with regards to the ladder.
Clerk has written to the football team with regards to rubbish left after the last football game.
- 177/10/21 Policies:**
Standing Orders
Approval of revised Financial Regulations
Chairman's Policy
Orwell Beacon – H & S policy in progress
- 178/10/21 Risk Management:**
Update from Cllr Chambers
- 179/10/21 Website and IT Systems:**
Report from Cllr Phillips.
- 180/10/21 HRH Queen Elizabeth II Platinum Jubilee Celebrations:**
Date for village meeting to discuss venue and agenda
Update from Cllr Gould re Volac.
- 181/10/21 Councillors' Reports:**
Cllr Chambers:
900 Native Trees
Cllr Gould:
National Emergencies Trust's Local Action Fund
- 182/10/21 Agenda items for the next meeting:**