

ORWELL PARISH COUNCIL

MEETING OF THE PARISH COUNCIL

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
Elin Way, Meldreth SG8 6LT
(01763) 269928
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 19th January at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

To members of the Council:

You are hereby summoned to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 19th January at 7.30 p.m. for the purpose of transacting the following business.

Clerk: *Judy Damant*

Date: 13th January 2022

Motion to exclude: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item 271/01/22 it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

- 243/01/22 To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
- 244/01/22 Councillors to disclose any Pecuniary Interests:** (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:
- 245/01/22 Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 246/01/22 Minutes of the meetings held on:**
15th September, 6th October, 7th November and 15th December 2021:
- 247/01/22 CCC Report: Circulated prior to the meeting**
- 248/01/22 SCDC Report:**
- 249/01/22 Planning: (Planning Committee Only)**
All planning minutes and agendas can be found on the Past and Present website.
- 250/01/22 Proposal for a New Town in South Cambridgeshire (Thakeham):**
Update from Cllr Stone and/or Cllr Chambers.
- 251/01/22 East West Rail (EWR)**
Update
- 252/01/22 Neighbourhood Plan (NP):**
Update from Cllrs Gould and Grimley

- 253/01/22 Overgrown Foliage:**
New letter has been circulated to all councillors decision needed to adopt this format.
- 254/01/22 New Recreation Ground:**
Update from Cllr Bunnett
Update on Survey
- 255/01/22 Existing Recreation Ground & Pavilion:**
MUGA: update
- 256/01/22 Chapel Orchard:**
Update (report from Cllr Morris-Lowe)
- 257/01/22 Clunch Pit group of properties: (Clunch Pit, Quarry Lane, Glebe Field and Paddock).**
Update
- 258/01/22 Environment Working Group:**
Update by Cllr Gould.
- 259/01/22 Village Hall:**
Councillors to take this on as a responsibility, Cllr Stone, Tabor and Bunnett have put their names forward, confirmation needed and if anyone else would like to assist.
- 260/01/22 Precept: 2022/23**
To agree the budget for 2022/23
- 261/01/22 Litter Bins for Meadowcroft Way:**
Two bins were agreed (item 207/11/21) for Meadowcroft Way, however decision as to purchase in this financial year or wait until April 22.
- 262/01/22 CCTV:**
As requested, the clerk made enquires regarding the cost of the annual sim cards and the company believe that they give a good service, at this cost, as they always try to get the best possible deal.
Contract details: the contract is for the amount of £1675 (exc vat) per annum to be paid for three mobile site cameras. This contract runs from 1st April 2021 to 1st April 2026. This payment is for monitoring and control of all cameras, recording, logging, storage, management and various other actions that maybe called upon if an incident happens.
- 263/01/22 Financial Matters:**
1. Financial Statements for January 2022
2. Payments and Additional payments for January 2022 (Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.
Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA); Parish Council Act (PCA); Highways Act (HA)

PAYMENTS FOR AUTHORISATION –ORWELL PARISH COUNCIL MEETING 19th January 2021

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	1530.66	0	Employees payments for January 2022	LGA 1972 s112
CCTV	72.00	12.00	Sim cards	HA 1980 s274A
J Damant		0	Expenses	LGA 1972 s112
Wave	117.95	0	Water for pavilion	LGA 1972 s144
Meldreth Parish Council	162.63	0	Contribution to MPC for clerk's office chair	LGA 1972 s111
CPMT	4186.80	697.80	Information boards – money to come from S106 Art fund to reimburse the CPMT	LGA 1972 s142
CPMT	840.00	140.00	Information boards as above	LGA 1972 s142
Drax	42.63	2.04	Street lighting for November	HA 1980 s301
Eon	?	?	Electricity for pavilion	LGA 1972 s111
Meldreth Parish Council	100.00	0	Office Rent contribution	LGA 1972 s111

- 264/01/22 Second Defibrillator:**
Clerk has ordered the second defibrillator, awaiting a date for installation. Once this has been done and Covid regulations allow Clerk will look into some further training for residents.
- 265/01/22 Clerk's Report:**
SCDC Litter pick – forward to Cllr Murray Brown for WOW
- 266/01/22 Policies:**
Orwell Beacon – H & S policy
- 267/01/22 Risk Management:**
Update from Cllr Chambers
Responsibility for Health and Safety
- 268/01/22 Website:**
Report from Cllr Phillips.
- 269/01/22 HRH Queen Elizabeth II Platinum Jubilee Celebrations:**
Hiring of a Marque – two quotes have been received, other companies had been called but marquees are in short supply. Decision using the two quotes obtained.
Update on village response for the Jubilee celebrations
Commemorative gift for children
- 270/01/22 Councillors' Reports:**
- 271/01/22 Staffing:**
Recruitment of an Administrative Assistant
- 272/01/22 Agenda items for the next meeting:**