

ORWELL PARISH COUNCIL
MEETING OF THE ANNUAL PARISH COUNCIL

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 17th November 2021 at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

To members of the Council:

You are hereby summonsed to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 17th November 7.30 p.m. for the purpose of transacting the following business.

Clerk: Judy Damant

Date: 11th November 2021

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- 183/11/21** **To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
- 184/11/21** **Councillors to disclose any Pecuniary Interests:** (disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:
- 185/11/21** **Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 186/11/21** **Minutes of the meetings held on 15th September and 6th October 2021:**
- 187/11/21** **CCC Report: Circulated prior to the meeting**
- 188/11/21** **SCDC Report:**
- 189/11/21** **Wimpole Hall:**
November Report
- 190/11/21** **Proposal for a New Town in South Cambridgeshire (Thakeham):**
Update from Cllr Stone and/or Cllr Chambers.
- 191/11/21** **Neighbourhood Plan (NP):**
Update from Cllrs Gould and Grimley
- 192/11/21** **East West Rail (EWR)**
Update
- 193/11/21** **New Recreation Ground:**
Update from Cllr Bunnett
Survey
- 194/11/21** **Recreation Ground & Pavilion:**
Update from Cllr Stone.
- 195/11/21** **Clunch Pit Management Trust (CPMT)**
Update on Glebe Field and Paddock

- 196/11/21 Chapel Orchard:**
Update (report from Cllr Morris-Lowe)
Update from Cllr Bunnett with regards to the lease.
- 197/11/21 Environment Working Group:**
Terms of Reference to be agreed by the full council.
- 198/11/21 Climate Emergency:**
Some parish and town councils have declared a state of emergency and have put together a working party to look into climate change. It is to look at ways that the community of Orwell could reduce the carbon footprint.
- 199/11/21 Precept: 2022/23**
- 200/11/21 Financial Matters:**
1. Financial Statements for November 2021
2. Payments and Additional payments for November (Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.
Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA) Parish Council Act

PAYMENTS FOR AUTHORISATION –ORWELL PARISH COUNCIL MEETING 17th November 2021

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension	Confidential	0	Employees payments for November 2021	LGA 1972 s112
Drax Power	£		Street light energy DD	PCA 1957 s3
E-On	£		Pavilion electricity DD	LGA 1972 s143
Integrated water	£174.00	£29.00	Pavilion water analysis	LGA 1972 s143
CAPALC	£75.00	0	Councillor Training –M Gould	LGA 1972 S113
Balfour Beatty	£72.00	£12.00	4 th quarter streetlight mtce	PCA 1957 s3
J Damant	£83.96	£0	Expenses postage and 3 months of Vodaphone charges Sept, Oct, Nov	LGA 1972 s112
Meldreth Parish Council	£100.00	0	Contribution towards office expenses November 21	LGA 1972 S113
Buchans	£481.15	£80.19	Grounds mtce October 2021	OSA 1906 s9/10
N Chambers	£22.49	0	Lock and keys for car park gate	OSA 1906 s9/10
Royal British Legion Poppy Appeal	£17.00	0	Poppy wreath	LGA 1972 s137
Acer Conservation	£2625.00	£437.50	Car park barrier,additional posts.Kissing gate	OSA 1906 s9/10
Orwell Village Hall	£17.00	£0	PC booking for the 4 th November	LGA 1972 s111

- 201/11/21 Royal British Legion:**
Extra donation
- 202/11/21 Solar Fund:**
Application from Orwell Carpet Bowls Club:
(In accordance to the Solar Fund Agreement the Parish Council may award up to £250.00 per application per annum)
- 203/11/21 Covid:**
Update
- 204/11/21 Second Defibrillator:**
To be placed outside the village hall, this has been agreed by the Village Hall Management
Cost of non-locking cabinet, same as the one at the pavilion.
- 205/11/21 Dog Bins:**
To be placed at Meadowcroft Way, Clerk has looked into the possibility of adding a new bin at the

far end of Meadowcroft Way. SCDC would like the Parish Council to consider the possibility of two bins at either end. This would be replacing the two existing bins (waste bin and dog bin) to one dual purpose bin and another dual-purpose bin at the other end. At the moment SCDC empty two bins and by replacing this to two dual bins this would stay the same. If the Parish Council wish to keep the dog and waste bin as they are and just add a new bin then that results in three bins and therefore a charge will be given to empty them, the current cost is £3 per emptying. SCDC have recommended the Topsy Bin from Glasdon. Cost is £389.22+vat and includes fixtures to concrete.

- 206/11/21 Overgrown Foliage:**
Agreement to letter
- 207/11/21 Clerk's Report:**
Fulbourn Neighbourhood Plan – Parish Council comments can be submitted from 9th November to 18th January 2022
- 208/11/21 Policies:**
Financial Regulations
Orwell Beacon – H & S policy in progress
Three Year Financial Plan
- 209/11/21 Risk Management:**
Update from Cllr Chambers
- 210/11/21 Website and IT Systems:**
Report from Cllr Phillips.
- 211/11/21 HRH Queen Elizabeth II Platinum Jubilee Celebrations:**
Open meeting will take place on the 26th November at 7.30. Cllr Chambers will chair. Notices are on the notice board, website and village email system.
- 212/11/21 Councillors' Reports:**
Responsibility List: Needs completing
- 213/11/21 Agenda items for the next meeting:**