

ORWELL PARISH COUNCIL

MEETING OF THE PARISH COUNCIL

AGENDA

Clerk: Mrs J.E Damant
Parish Office, Sheltered Housing Scheme
Elin Way, Meldreth SG8 6LT
(01763) 269928
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To members of the Public & Press:

You are invited to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 16th March at 7.30 p.m. for the purpose of transacting the following business.

If you also wish to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in an email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

To members of the Council:

You are hereby summoned to attend the meeting of the Parish Council in the Committee Room of the Village Hall on Wednesday 16th March at 7.30 p.m. for the purpose of transacting the following business.

Clerk: *Judy Damant*

Date: 10th March 2022

Motion to exclude: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item 297/02/22 it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

- 301/03/22** **To receive any apologies for absence:** LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45
- 302/03/22** **Councillors to disclose any Pecuniary Interests:** (*disclosable pecuniary interests (DPIs) include interests held by a member's spouse, civil partner or similar*) listed on the Agenda:
- 303/03/22** **Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 304/03/22** **Minutes of the meetings held on 16th February 2022:**
- 305/03/22** **Matters Arising from Minutes not discussed elsewhere on Agenda**
Update on TPO Application
Policies –Orwell Beacon
Thakeham
- 306/03/22** **CCC Report: Circulated prior to the meeting**
- 307/03/22** **SCDC Report:**
- 308/03/22** **Footpath adjacent to 'Charlie Rhodes Old Yard', Cambridge Road, Orwell**
- 309/03/22** **HRH Queen Elizabeth II Platinum Jubilee Celebrations**
Update on village response for the Jubilee celebrations
Use of Marquee over weekend
Request to increase amount underwritten for Saturday evening event
Commemorative gift for children
Use of Village Hall

- 310/03/22 East West Rail (EWR)**
Update Cambridge Approaches –Letter re EastWestRail Central Section (EWR CS)- Bedford to Cambridge Business Case
- 311/03/22 Neighbourhood Plan (NP):**
Update from Cllrs Gould and Grimley
- 312/03/22 New Recreation Ground:**
Update from Cllr Bunnett.
Authority to complete the sale of the strip of land.
Letter to Engineer regarding a contribution towards legal costs
- 313/03/22 Existing Recreation Ground & Pavilion:**
Update on quotations for Pavilion
- 314/03/22 Chapel Orchard:**
Update (report from Cllr Morris-Lowe)
- 315/03/22 Clunch Pit group of properties: (Clunch Pit, Quarry Lane, Glebe Field and Paddock).**
Update on Revisions to the Heads of Terms
- 316/03/22 Youth Club Worker:**
It was agreed under item 213/11/21 that the Youth Club could apply for a grant from SCDC, in order for them to employ a youth worker, this they have been successful in. The youth worker will be employed by the Parish Council. Further update from Cllr Bunnett.
Agreement of Terms of Employment of Youth Worker
- 317/03/22 Environment Working Group:**
Update by Cllr Gould.
- 318/03/22 Village Hall: (Cllrs GB, ET and AS)**
- 319/03/22 Financial Matters:**
1. Financial Statements for March 2022
2. Payments and Additional payments for March 2022 (Additional payments are shaded; these costs have already been agreed but may not have appeared on the agenda.
Local Government Act (LGA); Public Health Act (PHA); Open Space Act (OSA); Parish Council Act (PCA); Highways Act (HA)

PAYMENTS FOR AUTHORISATION –ORWELL PARISH COUNCIL MEETING 16th March 2022

Payee	Amount £	Vat £	Description	Power
Salaries, HMRC, Pension		0	Employees payments for March 2022	LGA 1972 s112
Meldreth Parish Council	100.00	0	Office Rent contribution	LGA 1972 s111
DRAX energy	5.96	0.28	Streetlight energy January 2022	HA 1980 s301
E-ON	183.88	8.76	Pavilion electricity January 2022	LGA 1972 s111
Carter Jonas	187.50	0	Glebe field licence Sept 21 –March 22	SHAA 1908 s34
Balfour Beatty	72.00	12.00	Street light mtce Y3 Q1	PCA 1957 s3
Buchans Landscapes	103.20	17.20	Dig out trench (Recreation Ground)	LGA 1976 s199
Tees	1570.00	TBC	Hurdleditch Legal Fees balance	PHA 1875 s164

3. Update on presentation of accounts from April 2022

4. NALC/SLCC Pay Review 1st April 2021

5. Appointment of Internal Auditor

- 320/03/22 Clerk's Report:**
Defibrillator
Repairs to play equipment/benches in the recreation ground
Request for direction sign for shop/Post Office

321/03/22 Risk Management:
Cllr Gould and the Clerk have started the process.

322/03/22 IT Support:
Update from Cllr Phillips.

323/03/22 Annual Parish Council Meeting 2022

324/03/22 Parish Council Elections 5th May 2022

325/03/22 Councillors' Reports:

Motion to exclude public and press.

326/03/22 Staffing:
Recruitment of an Administrative Assistant

327/03/22 Agenda items for the next meeting: