

ORWELL PARISH COUNCIL

Clerk: Mrs J.E Damant
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UnAPPROVED MINUTES OF THE ORWELL OPEN SPACES COMMITTEE

A meeting of the Orwell Open Spaces Committee was held
 On 5th July 2023 at 7.30pm (19.30hrs)
 in the Committee Room of the Village Hall

- 09/07/23 To receive any apologies for absence:**
 Apologies were received from Mrs J Damant, for personal reasons, which were accepted and agreed by the Committee.
- 10/07/23 Councillors to disclose any Pecuniary Interests:**
 There were no interests declared.
- 11/07/23 Public participation:**
 No members of the public were in attendance.
- 12/07/23 Election of Committee Chairman and Vice Chairman**
 Cllr Steinitz nominated Cllr Chambers for Chairman, this was seconded by Cllr Gould and agreed by all. Cllr Chambers agreed to the position and took the seat.
 Cllr Steinitz nominated Cllr Bunnett for Vice Chairman, this was seconded by Cllr Gould and agreed by all. Cllr Bunnett agreed to the position.
- 13/07/23 Terms of Reference**
 The Terms of Reference were proposed by Cllr Chambers, seconded by Cllr Steinitz and all agreed. Cllr Chambers should put the Terms of Reference forward for approval to the next meeting of the Parish Council. **Action: NC**
- 14/07/223 Overview of Priorities and Ambition:**
 The following short (1-2 years) and longer term (c. 5 years) priorities were agreed:
Chapel Orchard:
 Short term: to follow the agreed management plan.
 Long term: to secure the future of the Orchard for the benefit of the Parish.
Glebe Field:
 Short term: to complete the legal processes appropriately, and to prepare a plan for planting and fencing and acquire the land.
 Long term: To provide public access through the paddock, and implement new planting and landscaping in the Paddock and protect the site from development
Recreation Ground:
 Short term: to review the existing procedures in the Pavilion and ensure and improve the health, hygiene, and safety, and to develop a plan for the ground and the Pavilion.
 Long term: to improve all of the organised sports facilities, including the MUGA, children's play area, and to introduce new sports facilities.
Hurdleditch Green (working title):
 Short term: to have submitted a planning application within 1 year, and to have the facility in use within 2 years.
 Long term: To maintain the site in line with proposal set out in the planning application.
- A long-term aim across all open spaces is to enhance connectivity of footpaths between village spaces.
- 15/07/23 Land at Hurdleditch Road**
 The consultation event on 24th June was well attended and the feedback, informally and in questionnaires, was generally favourable and enthusiastic. Useful feedback was provided. There were concerns expressed by residents of West Croft that parking might become a problem, and this will need to be considered further.
 Residents asked for the mounds to be moved further away from the housing, to avoid disturbance.

There was general support for the installation of the planned gate in the fence on West Croft boundary. It was noted that the Clerk has written to the planners about the gate.

Clarification is needed as to what needs to be included in a planning submission for a recreational area, and it was agreed to approach the planning department.

Action: MG

Several individuals volunteered to be involved in either serving on the Committee or on construction of the site. Cllr Chambers to follow up.

Action: NC

Review implementation of the Management Plan for 2023

It was proposed by Cllr Gould, seconded by Cllr Chambers and agreed by all that the EWG would be asked to do the following:

1. Plan the work to be done in 2023, in consultation with Emily Hansom, to include sowing of appropriate grass seed, possibly some clearing and cultivating in, and planting of some trees and shrubs.
2. Organise the stone collecting event before the grass seed is sown.

Action: EWG

The speed limit on Hurdleditch remains a concern. It was proposed by Cllr Bunnett, seconded by Cllr Steinitz and agreed by all, that the Parish Council should approach County Highways to reduce the speed limit along the entire length of the road to 30pmh. This would then include the access to the new Recreation Ground. Cllr Bunnett will follow this up.

Action: GB

16/07/23

Recreation Ground and Pavilion

Cllr Bunnett has carried out a fire risk assessment and is preparing a report. He has identified some immediate actions required (a new lock and fire escape/assembly signage) and that changes are required to the instructions for people hiring the building.

Action: GB

Feedback from the consultation event was that the cleaning and condition of the Pavilion needs attention.

It was agreed that the MUGA fence will be repaired, but that it should not be locked such that it can be used informally as a village amenity.

17/07/23

Clunch Pit Group of Properties

Progress on purchase and funding

Legal documents still awaited and being chased.

Proposals

It was agreed to seek advice on planting from experts. The group will then put together plans and sketches.

Action: NC

There being no further business, the Chairperson closed the meeting at 9:20pm. The next meeting will be on Thursday 24 August at 7:30, location to be confirmed.

Chairman: _____

Date: 24th August 2023

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Open Spaces Committee are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk.