

ORWELL PARISH COUNCIL NEW RECREATION GROUND COMMITTEE

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unAPPROVED MINUTES OF THE NEW RECREATION GROUND COMMITTEE MEETING

A meeting of Orwell Parish Council was held on
3rd May 2023 at 7.00pm (19.00hrs)

Present: Cllr G Bunnett –Chairman (GB), Cllr N Chambers (NC) and Cllr L Steinitz (LS)

In Attendance: Mrs J Damant (Clerk)

- 01/05/23** **To receive any apologies for absence:** *LGA 1972 sch12 para 40 – Quorate is one third but no less than 3 members LGA 1972 sch12, para 45*
Apologies were received from Cllr Gould (personal reasons), these were accepted and agreed by all.
- 02/05/23** **Councillors to disclose any Pecuniary Interests:** *(disclosable pecuniary interests (DPis) include interests held by a member's spouse, civil partner or similar) listed on the Agenda:*
There were no interests declared.
- 03/05/23** **Public participation: for up to 15 minutes members of the public may contribute their views and comments to the Parish Council.**
There were no members of the public in attendance. If a member of the public intending to remotely attend the meeting wishes to make any comments or raise any questions under Standing Order 3e, about an item on the Agenda they are invited to send an email or letter with the script of their comments and question to the Clerk in advance of the meeting. Any such email or letter will be read out by the Clerk, subject to the time limits stated in the Council's Standing Orders, namely a limit of 15 mins in total and an individual limit of 3 mins per item.
- 03/05/23a** **Minutes of the 14th March 2023: (Additional item as missing on the agenda)**
The minutes were proposed by Cllr Steinitz, seconded by Cllr Chambers and agreed by all.
- 04/05/23** **Land at Hurdleditch Road**
The Short Term Management Plan is to spray the land with a wide ranging weedkiller at the end of June/early July and to sow grass seed in September. It was proposed by Cllr Bunnett to accept the Short Term Management Plan 2023. This was seconded by Cllr Steinitz and agreed by all.
- 05/05/23** **Access to the site**
This matter includes both pedestrian and vehicular access. Cllr Bunnett reported that he was still waiting for David Lines from Highways to contact him regarding the requirements for vehicular access from Hurdleditch Road. Cllr Bunnett added that there would need to be an area where work vehicles are able to access the site and leave the highway. If a barrier is installed, it will need to be off the highway and set back into the property thus avoiding vehicles having to park on the road. Cllr Steinitz enquired whether parking on site is necessary. Cllr Bunnett replied that in his experience the planners may insist on some form of parking facility. The Parish Council will receive guidance from the Planning Department at a pre-application meeting but a drawing for the planning application will have to be available. Cllr Gould and Emily Haysom will be asked for their opinion regarding parking.
- Cllr Bunnett will try again to contact David Lines to see whether some advice regarding the access can be obtained at this stage. **Action: GB**

Cllr Bunnett explained that the Residents Association has appointed managing agents, Trinity Management, to look after the common parts in the West Croft development. He will contact the named person given to discuss pedestrian access to the recreation area and try to find out who is running the Residents Association. **Action: GB**

06/05/23

Design of the project

The landscape architect has submitted two designs. One has a single pond/wetland area, the other has three draining into the ditch. Cllr Bunnett explained that the vendor has previously said that no drainage will be allowed to connect into the new ditch and therefore that that design will need to be modified. The general consensus of the councillors present is that the single pond would be a better plan. It was also asked if the architect would be able to update the 3-pond plan to remove drainage into the ditch, and to produce version of both plans without the parking for the Community event. Cllr Bunnett will enquire.

Action: GB

07/05/23

Community Engagement Event

Cllr Chambers suggested holding a drop in event where residents of the Parish could meet the Parish Council and look at the proposed plans. It was agreed that a weekend event, on site or nearby, with refreshments would be a good idea and it would give residents a chance to see and comment on the proposed plans. If this is not convenient for Emily Haysom it will probably be held on a weekday. The date of this event is still to be decided but it will be held before any spraying commences. The two plans will be displayed with a note explaining the developing strategy differentiating between this site and the existing recreation ground. Cllr Bunnett will find out when Emily Haysom is available. **Action: GB**

08/05/23

Changing the Committee's responsibilities

It was proposed by Cllr Steinitz to accept the following:

1. Expand the responsibilities of the Committee to include the existing recreation ground including the pavilion, Chapel Orchard, and the Clunch Pit Group of Properties.
2. To change the Committee's name to Orwell Open Spaces Committee (OOSC).
3. To update the Committee's Terms of Reference, including an acknowledgement that the Committee will refer to the Environment Working Group (EWG) on ecological matters.
4. Increase the Committee membership to include 5 members of the Parish Council and up to two non-council members (residents).

These were seconded by Cllr Chambers and agreed by all.

There being no further business the Chairman closed the meeting at 20.27pm.

Chairman: _____
Cllr Graham Bunnett

Date: _____

For the avoidance of doubt the only legally acceptable version of the Minutes of Orwell Parish Council are those signed in Public Meetings by the Chairman. They are available for public inspection from the Clerk